



10A 301 Pakwa Place
Saskatoon, SK S7L 6A3
Office: 306-249-4844
Email: mcsask@mcsask.ca
Web: www.mcsask.ca

2011 Vacation Bible School Troupe Host Congregation Application

A. Contact Information

Name of Congregation: _____
Address: _____ Postal Code: _____
Name of Contact Person to facilitate local arrangements: _____
Telephone: _____ E-Mail: _____

B. Reasons for Requesting the Troupe:

C. Past experiences with VBS (who were the leaders, curriculum used, style of the program, etc.):

D. Number of Children you might expect

* **Note:** Troupe will provide leadership for children in three age groups (4/5) (grade 1-3) (grade 4-6).

Ages 4 & 5 years _____ Going into Grade 1 - 3 _____ Going into Grade 4 - 6 _____

E. Preferred Dates & Times

Mark preferred weeks in order of preference. Make note of any week that will not suit you.

***Note:** *Flexibility in terms of dates increases the possibilities of troupe availability for your congregation. We cannot guarantee you will receive your first choice.*

	9:00 - 11:30 a.m.	1:00 - 3:30 p.m.	6:30- 9:00 p.m.
_____ 1. July 11 – 15	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ 2. July 18 – 22	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ 3. July 25 – 29	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ 4. Aug. 1 – 5 (short week)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ 5. Aug. 8 – 12	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ 6. Aug. 15 – 19	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

F. Additional Comments/Information we should know.

G. By completing and submitting this application, your congregation agrees to the following conditions.

- To supply **one adult group leader per ten children** attending the program. The leader is expected to be present with the children at all times. Volunteers should be **at least** 16 yrs of age and be self-motivated to assist where needed. If volunteers are younger or require supervision it is up to the leader (congregation) to do so (It might be helpful to provide a mentor to do this).
- To provide supervision before and after the actual program begins. The troupe needs time to prepare/set up and is not able to be present until 10-15 minutes prior to start.
- To provide total leadership for a preschool program if needed (children under 4 years of age). Parents bringing children that are too young for the program should be prepared to stay with their child.
- To notify parents that pictures will be taken during the VBS week and may be used in MC Sask publications, including, but not limited to the internet. No names or churches will be identified in the pictures.
- To provide snacks for each day.
- To gather some supplies as requested by Troupe Leader.
- To be responsible for **publicity** of the VBS program in your congregation/community. Posters or other promotional material will be provided for copying.
- To give leadership to the registration process due to familiarity of constituents. The troupe will **not** be available to help with this as they are getting ready for the day.
- To meet with the VBS Troupe for an introductory meeting on Sunday evening (or other agreed upon time) prior to the start of the VBS week. To show them the space they will use and introduce them to the volunteers.
- To meet with the troupe at the end of each day for a time of debriefing.
- To provide 3 meals/day and lodging for troupe members when needed.
- To suggest activities or provide service opportunities for the troupe when in your area. (Help with meals, gardening, visit important sites, etc.)
- To provide transportation for troupe members to/from host families to VBS location each day, if needed.
- To pay in full the cost of **\$500** per program / week (most supplies included), due **prior** the program week. If you are able, we would invite you to contribute an additional \$100 to better meet the actual costs.
- To purchase the **Director's Guide** from the *VBS 2011* curriculum "Taste and See, God is Good" from Faith and Life Resources.

Please complete and return by May 18, 2011 to:

VBS Troupe,
c/o Anna Rehan
10A 301 Pakwa Place
Saskatoon, SK S7L 6A3

Congregations will be notified by May 25, 2011